

## **FACULTY COUNCIL**

March 24, 2022, via Microsoft Teams

***APPROVED APRIL 28, 2022***

Attending:

Brenda Merritt, Dean, Chair

Marion Brown, Associate Dean Academic

Shaun Boe, Associate Dean Research

Patricia Cleave, School of Communication Science and Disorders

Jennifer Williams, School of Health Sciences

David Persaud, School of Health Administration

Kelly Lackie, School of Nursing

Caitlin McArthur, Student Representative

Niki Kiepek, School of Occupational Therapy

Matthew Numer, School of Health and Human Performance

Ruth Martin-Misener, Director, School of Nursing

Michael Kiefte, Director, School of Communication Science and Disorders

Pollen Yeung, College of Pharmacy

Raluca Bejan, School of Social Work

Melissa Helwig, Health Sciences Library

Helen Wong, Student Representative

Quorum confirmed.

## **MINUTES**

### **DECISION**

**1. Agenda:**

There were no additions to the agenda.

**2. Consent Agenda:**

There were no changes suggested to the minutes from the last meeting; they are approved by consent.

**3. Other Decisions:**

a. Academic Review Committee Report for March:

**Health Sciences – Approval of the DMUT cardiac program curriculum changes & major modification package for MPHEC**

The Diagnostic Medical Ultrasound Technology (DMUT) Program, in the School of Health Sciences, has proposed minor curriculum modifications. Because the program has not been reviewed by the Maritime Provinces Higher Education Commission for more than 10 years, these revisions have been incorporated in a major modification submission to come back on track with the timing for cyclical review.

OFFICE OF THE DEAN

In the accreditation process undertaken in 2019, the program was found to be out of alignment with requirements for cardiac ultrasound content coverage and site exposure.

The Bachelor of Health Sciences DMUT program produces degree and diploma graduates whose certification credentials include Canadian Registered Generalist Sonographer (CRGS), Canadian Registered Vascular Sonographer (CRVS), and Canadian Registered Cardiac Sonographer (CRCS). The curriculum changes will provide opportunity content coverage in, and exposure to, the cardiac sonography profession earlier in the program. This is an area of increasing demand across the country.

The following curricular changes address the accreditation requirement:

- Minor revisions to the following courses to include cardiac sonography content:
  - DMUT 1000 – Fundamentals of Sonography I
  - DMUT 1020 – Fundamentals of Sonography II
- Minor revisions to the following courses to include cardiac site exposure:
  - DMUT 1500 – Clinical Practicum I
- Creation of the following new courses:
  - DMUT 2060 – Cardiac Sonography I – replaces elective
  - DMUT 3260 – Cardiac Imaging – new clinical course
  - DMUT 4030 – Cardiac Sonography II – replaces discontinued course

In addition to these changes, the proposal includes corresponding regulation changes regarding graduation requirements.

**At the in-person meeting on March 3, 2022:**

**It was moved:** To revise course description for DMUT 1000.03 - Fundamentals of Sonography I to include 'thoracic cavity' with the introduction of cardiac fundamentals in the lab.

**(Derek Rutherford/Terry Lewis)                      All in favour                      Motion carried**

**It was moved:** To revise course description for DMUT 1020.03 - Fundamentals of Sonography II to include 'thoracic cavity' with the introduction of cardiac fundamentals in the lab.

**(Sheri Price/Derek Rutherford)                      All in favour                      Motion carried**

**It was moved:** To revise course description for DMUT 1500.03 - Clinical Practicum I to include of the cardiac department and cardiac ultrasound exams with the expansion into cardiac departments.

**(Sheri Price/Heidi Lauckner)                      All in favour                      Motion carried**

At the meeting, the Committee recommended a review of the syllabi for DMUT 2060.03, DMUT 3260.03, and DMUT 4030.03 for:

- consistency in listing of pre-requisites
- clarity regarding the ordering and inclusion of course purpose, course goals, course rationale, and educational objectives

Upon re-submission of the package, in a vote by email on March 17, 2022:

**It was moved:** To approve the creation of three new courses DMUT 2060.03, DMUT 3260.03 and DMUT 4030.03 as submitted by the proponent. The approved motion will go to Faculty Council on March 24, 2022, for information.

**(Sheri Price/Derek Rutherford)**

**All in favour**

**Motion carried**

ARC also reviewed and voted on the broader curricular components of the MPHEC package, which includes thorough review of learning outcomes, evidence of consultation with stakeholders, and transition planning. There were two items on which ARC required attention following the March 3, 2022, meeting:

- a close review to ensure there is alignment among degree outcomes to program goals to learning outcomes in each course
- provision of year over year data regarding applications to the program to support the assertion and plan to accept up to three more students annually

We note that several components of the MPHEC package fall outside the purview of the ARC. Notably, the changes proposed include the addition of a 1.0 FTE educator in diagnostic medical ultrasound. This component is under discussion with Faculty of Health Director of Finance Jessica Corrigan and Nova Scotia Health.

Upon re-submission of the package, in a vote by email on March 17, 2022:

**It was moved:** *That the ARC recommend approval to Faculty Council **the curricular components** of the major modification package for the Diagnostic Medical Ultrasound Technology program.*

**(Terrence Lewis/Heidi Lauckner)**

**All in favour**

**Motion carried**

Brenda Merritt noted that Facilities Management has sent approval of the modifications. She will add this to the file. Other considerations, such as financial and HR, are in hand; Marion is working closely with both factions.

**Faculty Council unanimously voted to agree with the recommendation from the Academic Review Committee. The motion is passed.**

## **DISCUSSION**

### **4. Committee Opportunities 2022-2023:**

Committee openings for 2022-2023. Faculty Council members are again asked to take the list of openings back to their units for discussion in council meetings and to seek volunteers. The request for two new Senate members will be sent out via listserv next week. Cheryl Brown will also send to all Directors for use in workload discussions.

### **5. Faculty Student Appeals – Terms of Reference:**

Updates have been made based on recommendations from Dalhousie's legal department. The recommendation is that there be a primary and alternate representative from each unit. The goal is to have representatives in place, though the workload will not reflect undue hardship on

each representative since there are not a great number of appeals each year and not all committee members are involved.

Marion Brown provided a marked-up version of the Terms of Reference changes and asked that Faculty Council members take this and review it, discuss with their school councils, and come back to the next Faculty Council prepared to discuss.

Annual training sessions for committee members will start in September 2022 to assist in readiness.

It was suggested that the terms reflect the benefit of the student having an advocate or support person; currently it says “may”. Hearings are highly emotional and it’s important for the student to have someone with them.

Clarification was requested regarding the juxtaposition of the Faculty Student Appeals Committee with the Faculty of Graduate Studies Student Appeals Committee – there is some confusion as to which committee should be hearing graduate student appeals. Marion will discuss this further with Isabelle French in legal.

It was suggested that there be components in the Terms of Reference to reflect differences in virtual and face-to-face hearings.

## **INFORMATION**

### **6. Dean’s Report:**

Brenda noted that full faculty meetings, since COVID, have been far better attended than the previous in-person meetings were. She asked that Faculty Council members discuss this with their unit councils and get feedback as to whether to keep these meetings virtual. There may be an appetite for a hybrid model at this point.

### **7. Associate Dean Academic:**

- *Feedback from the Credit/No Credit discussion:*  
There is a question as to how this affects graduate program accreditations. Marion noted that it does not appear that it affects accreditation requirements. This is a grading option and not a policy, and only to be used in exceptional situations and life-altering events.
- *Practice Education Committee Support:*  
Administrative support is being provided to the committee by Joao Magalhaes.
- *Holistic Evaluation of Teaching Policy:*  
Marion invited anyone who is interested to join the working group meetings; contact Marion to be added.
- *Interprofessional Facilitation:*

An event is being planned – as many faculty members as possible are welcome to attend.

**8. Associate Dean Research:**

- The Research Committee report will be sent to each unit.
- University has released three new Canada Research Chair positions; send ideas for these to Shaun.

**Motion to Adjourn – Niki Kiepek – 10:49 AM**

**ACTION ITEMS from the March 24, 2022, meeting of Faculty Council:**

**Committee openings for 2022-2023:**

1. Faculty Council members are asked to take the list of openings back to their units for discussion in council meetings and to seek volunteers for the following:
  - a. Tenure and Promotion Committee
  - b. Academic Review Committee
  - c. Faculty Student Appeals Committee
  - d. Faculty Council (where needed)
  - e. Senate (two positions available)
2. Cheryl Brown will send out a request for Senate representation via listserv next week.
3. Cheryl Brown will also send Committee requirements to all Directors for use in workload discussions.

**Faculty Student Appeals Terms of Reference:**

- Faculty Council members are asked to take the revised Faculty Student Appeals Terms of Reference and review it, discuss with their school councils, and come back to the next Faculty Council prepared to discuss and provide faculty member feedback.

**Full Faculty Meetings (June/October):**

- Faculty Council members are asked to discuss the option of having Full Faculty meetings:
  - (1) In person
  - (2) On-line
  - (3) Hybrid version